



FUNCTIONAL DRILL FOR NEW YORK CITY HOSPITALS

Objectives:

To conduct private functional drills that provide hospitals with an evaluation of their state of readiness while teaching and practicing emergency procedures at the same time.

Most hospitals are aware of the need and benefits of a functional drill but lack the time and experience to organize and conduct them effectively. Our veteran faculty can assist them through this process ensuring a successful drill and saving a great deal of staff time.

The functional drill will take about four hours. Pre-drill planning and post drill de-briefing will fill the remainder of the day. Our faculty will use the following process in providing the New York City Medical Centers with a successful drill.

- **Organizing the drill**
- **Determining the size and scope of the drill**
- **Conducting the pre-drill assessment. Includes the incident command system and the decontamination, triage, and treatment zones**
- **Conducting the drill**
- **Providing detailed instructions on how to plan and execute the evaluation of hospital disaster drills:**
 - Time points
 - Zone descriptions
 - Personnel requirements
 - Zone operations
 - Communications
 - Information flow
 - Security
 - Victim documentation and tracking
 - Victim flow
 - Personal protective equipment and safety
 - Equipment and supplies
 - Staff rotation
 - Zone disruption
- **Providing post drill debriefing**